



退學申請表  
Application for Withdrawal of Study

|  |   |                        |  |
|--|---|------------------------|--|
| 學生姓名<br>Student Name                                 |   | 學生證號<br>Student No.    |  |
| 學院<br>Faculty  |   | 就讀課程<br>Program        |  |
| 聯絡電話<br>Contact No.                                  |   | 電郵地址<br>E-mail Address |  |
| 通訊地址<br>Correspondence Address                       | 郵政編碼: _____<br>Postal Code  |                        |  |
| 身份類別<br>Identity Category                            | <input type="checkbox"/> 本澳生 <input type="checkbox"/> 外地生<br>Local Student      Non-local Student |                        |  |
| 申請退學時間<br>Duration of the Withdrawal                 | 自      年      月      日<br>From      (YYYY/MM/DD)  |                        |  |
| 申請退學原因<br>Reason(s) for the Withdrawal               | 申請人簽名:      年      月      日<br>Applicant's Signature      (YYYY/MM/DD)                            |                        |  |
| 以下由校方填寫 (For Office Use Only)                        |   |                        |  |
| 課程督導<br>意見<br>Comments from<br>Programme Supervisor  | 簽名:      年      月      日<br>Signature      (YYYY/MM/DD)   |                        |  |
| 課程主任<br>意見<br>Comments from<br>Programme Coordinator | 簽名:      年      月      日<br>Signature      (YYYY/MM/DD)   |                        |  |
| 學院領導<br>意見<br>Comments from<br>Dean of the Faculty   | 簽名:      年      月      日<br>Signature      (YYYY/MM/DD)   |                        |  |
| 教務處審批<br>Approval from<br>Registry Office            | 簽名:      年      月      日<br>Signature      (YYYY/MM/DD)   |                        |  |

\*此表經教務處審批後正本存於教務處，副本交學院存查。

This form will be kept in the Registry after approved. A copy of this form will be kept in the Faculty.

\*外地生須在教務處官方網頁內查閱「外地學生不再就讀的注意事項」，並有責任了解及遵守澳門逗留的有關條例，以免觸犯法律。  
Non-local Students should read "Important Information for Non-local Students" on the official website of Registry, students are responsible to fully understand and comply with the regulations of the stay in Macau so as not to violate the law.

## 聲明書

本人\_\_\_\_\_，持旅行證件類別\_\_\_\_\_  
編號\_\_\_\_\_，已於\_\_\_\_\_（院校名稱）辦  
理休學/退學/其他(請註明)\_\_\_\_\_手續，現聲明放棄  
及取消在澳之學生類「逗留特別許可」，並同意將本聲明書  
經\_\_\_\_\_（院校名稱）交予治安警察局居留及逗留  
事務廳處理。

聲明人

\_\_\_\_\_  
\_\_\_\_年\_\_月\_\_日

## Declaration

I, \_\_\_\_\_, holder of \_\_\_\_\_  
passport / travel document No. \_\_\_\_\_, have  
completed the formalities of suspension of studies / withdrawal  
of studies / others (please specify) \_\_\_\_\_ at the  
\_\_\_\_\_(name of higher education institute) and  
hereby declare to renounce and cancel my 'Special  
Authorization to Stay' for student in Macao. I consent to have  
this declaration given to the Residence and Stay Affairs  
Department by \_\_\_\_\_ (name of higher education  
institute).

Declared by

\_\_\_\_\_  
\_\_\_\_/\_\_\_\_/\_\_\_\_  
(day) (month) (year)

## DECLARAÇÃO

Eu, \_\_\_\_\_, portador de (documento de viagem) \_\_\_\_\_, n.º \_\_\_\_\_, declaro a renúncia e o cancelamento da Autorização Especial de Permanência na RAEM - tipo estudante, tendo tratado das formalidades de suspensão do curso/de desistência do curso/outras (favor de referir) \_\_\_\_\_na/no (estabelecimento de ensino superior) \_\_\_\_\_, e concordo que esta declaração seja entregue ao Departamento dos Assuntos de Departamento para os Assuntos de Residência e Permanência do Corpo de Polícia de Segurança Pública, através da/do (estabelecimento de ensino superior) \_\_\_\_\_.

O/A Declarante

\_\_\_\_\_  
\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_